

Agenda

Tandridge Local Committee

**We welcome you to
Tandridge Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Please note that due to the COVID-19 situation this meeting will take place remotely.

A link to view the live and recorded webcast of the remote meeting will be available on the Tandridge Local Committee page on the council's website which can be accessed via the link below:

<https://surreycc.public-i.tv/core/portal/webcasts>

Discussion

CHURCH LANE, DOCTORS LANE &
HILLTOP LANE, CHALDON SPEED LIMIT
ASSESSMENT



Venue

Location: Virtual meeting

Date: Friday, 6 November 2020

Time: 10.15 am

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the local committee a question about it.

Write a question

You can also put your question to the local committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

We will, where possible, endeavor to provide a written response to your question in advance of the meeting.

When you submit your question you will be sent an email invitation with a link to join the remote meeting, which will be held on Microsoft Teams.

This will enable you to listen to the Written Questions item and to then ask a further question based on the response provided if you wish, when invited to do so by the Chairman.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting remotely via MS Teams. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

Email: sarah.woodworth@surreycc.gov.uk

Tel: 01737737422/ 07580 793902 (text or phone)

Website: <http://www.surreycc.gov.uk/tandridge>



Follow @TandridgeLC on Twitter

This is a meeting in public.

Please contact **Sarah Woodworth, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language. In view of the current Covid situation it may not be possible to supply this in advance of the meeting.
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Cameron McIntosh, Oxted (Chairman)
Mrs Rose Thorn, Godstone (Vice-Chairman)
Mr Chris Botten, Caterham on the Hill
Mr David Lee, Caterham Valley
Mrs Becky Rush, Warlingham
Mrs Lesley Steeds, Lingfield

Borough Council Appointed Members

District Councillor Michael Cooper, Harestone
District Councillor Tony Elias, Bletchingley and Nutfield
District Councillor Harry Fitzgerald, Burstow, Horne and Outwood
District Councillor Chris Langton, Oxted South
District Councillor Simon Morrow, Warlingham East, Chelsham, Farleigh
District Councillor Sir Nicholas White, Dormansland & Felcourt

Chief Executive
Joanna Killian

1 APOLOGIES FOR ABSENCE

To receive any apologies.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 16)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

Notes:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 CHAIRMAN'S ANNOUNCEMENTS

5 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

No petitions received

6 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Tandridge District area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

7 MEMBERS QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

8 REPRESENTATION ON EXTERNAL BODIES (EXECUTIVE FUNCTION FOR DECISION) (Pages 17 - 22)

This report seeks the approval of the Local Committee for appointment of representatives to external bodies.

9 HILLTOP ROAD, CHALDON - SETTING LOCAL SPEED LIMITS (EXECUTIVE FUNCTION FOR DECISION) (Pages 23 - 32)

A speed limit assessment has been carried out in Church Lane, Doctors Lane and Hilltop Lane following the process set out in Surrey's policy Setting Local Speed Limits. As a result of this assessment, Chaldon Village Council are proposing to seek Community Infrastructure Levy (CIL) funding to reduce the existing 60mph speed limit in Church Lane, in a section of Doctors Lane, and in a section of Hilltop Lane to 30mph. This report seeks a decision on the changes to the speed limit in accordance with Surrey's policy.

10 DECISION TRACKER (FOR INFORMATION) (Pages 33 - 40)

This tracker monitors progress against the decisions that the Local Committee has made. It is updated before each committee meeting.

11 FORWARD PLAN (FOR INFORMATION) (Pages 41 - 42)

The Committee is asked to note the forward plan for the Committee and propose any items which they would like to see added.

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Minutes of the meeting of the
Tandridge LOCAL COMMITTEE
 held at 10.15 am on 6 March 2020
 at Tandridge District Council offices, Station Road East, Oxted, RH8 0BT.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * Mr Cameron McIntosh (Chairman)
- Mrs Rose Thorn (Vice-Chairman)
- * Mr Chris Botten
- * Mr David Lee
- * Mrs Becky Rush
- Mrs Lesley Steeds

Borough / District Members:

- * District Councillor Michael Cooper
- District Councillor Tony Elias
- * District Councillor Harry Fitzgerald
- * District Councillor Chris Langton
- * District Councillor Sir Nicholas White

* In attendance

OPEN FORUM

The questions and responses from the open forum session are included as Annex A to these minutes.

1/20 APOLOGIES FOR ABSENCE [Item 1]

Apologies received from Mrs Lesley Steeds, Mrs Rose Thorn and District Councillor Tony Elias.

2/20 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the previous meeting on 6 December 2019 were agreed as a true record and signed by the Chairman.

3/20 DECLARATIONS OF INTEREST [Item 3]

None declared.

CHAIRMAN ANNOUNCEMENTS

The Chairman, wished to make the following announcements;

Youth Work Consultation - The public consultation on whether Surrey County Council delivers universal open access youth work and to enable the voluntary, community and faith sector to use the youth centres at little or no

ITEM 2

cost closes on 30 April. Please go online to Surreysays.co.uk to have your say.

Members Community Allocation – The fund has now closed for 2019/20. In Tandridge 100% of the funds were committed and allocated to local projects across the District.

Members Highways Fund – All money for 2019/20 has been committed and spent

Rural Gigabit voucher scheme – Members should all recently have received an email in relation to the Rural Gigabit Voucher Scheme. These vouchers can be applied for by residents in rural designated postcodes. Groups of two or more residential properties or small/medium businesses (SMEs) in Defra designated rural postcodes could be entitled to vouchers to upgrade their broadband to full fibre. It is estimated that approximately 10,000 residents and businesses could be eligible for these vouchers in Tandridge. Can I urge members to spread the word to residents and businesses who this may be suitable for and encourage them to apply? Katie Brennan, at SCC will be attending the Parish Assembly on the 18th March but is also very happy to speak to anyone who would like to know more.

4/20 PETITIONS [Item 4]

Petition 1

Declarations of Interest: None

Officers attending: Zena Curry, Area Highways Manager

The lead petitioner Diane Brown presented the petition. She thanked Officers for the response and welcomed a meeting with Officers on site. The owner of the dog grooming business, Linda Barker was also in attendance and offered to show the Committee in excess of 250 photographs of cars which had had an accident on the section of road outside of her property. In 12 months, 16 cars have driven into her fence.

It was asked why only one serious accident at the site had been recorded as emergency services often attend on a regular basis, yet these do not seem to be logged.

The Area Highway Manager, responded on behalf of the Road Safety Team. She thank Mrs Brown and Mrs Barker for their petition and appreciated it is often distressing to see an accident outside of your property. In terms of the logging of an accident, whilst the emergency services maybe called, it is only logged as a personal injury should treatment of the driver, passengers or pedestrian be required, otherwise it is categorised as damage only.

Member discussion – key points:

- Concern was raised that accidents were serious enough to require the emergency services, which uses public funding, however these are not recorded. In failing to record them, it does not allow the issue to be highlighted to the Road Safety Team.

The Area Highways Manager explained that the system is used to address personal injury first. Repeated instances of damage only and anecdotal information from residents is taken into consideration, and considered by the Road Safety Team as in this instance.

Resolution

The Local Committee:

- (i) AGREED that the road safety engineering team will meet with the resident/petitioners on site to help understand the extent and nature of the problem. Following investigation a highway safety scheme will be developed for implementation within the next financial year. This will be funded from the council's central budget for addressing collision hotspots managed by the road safety engineering team.

Petition 2

Declarations of Interest: None

Officers attending: Zena Curry, Area Highways Manager

The lead petitioner, Davina Matlock was unable to attend the meeting. The Divisional Member for Caterham Valley, read her statement to the Committee advising members that the petition was prompted following a fatality on Godstone Road in January.

Mrs Matlock stated that she and many other parents in the Whyteleafe Community felt unsafe crossing Godstone Road. In the past 6 months, residents have witnessed lorries mounting the pavement to get past another lorry on the other side of the road and quad bikes using this road as speedway, a death and people parking on the pavements indiscriminately. Outside 331 Godstone Road the road narrows and the pathway extremely and causes zero visibility for drivers.

She felt there needed to be a change to the roads around the Whyteleafe Community area. A zebra crossing/further traffic light is required between Whyteleafe parade of shops and Whyteleafe South. This can be positioned in a number of places along the stretch of road and would not impend on bus stops or driveways along the area. A zebra crossing/further traffic light could be positioned at the bottom of Hillbury Road to enable the safe crossing to either to the bus stop (for Warlingham) or down from Warlingham School or to the park. It was asked if speed cameras could be installed at crossings to prevent drivers constantly jumping the lights/crossing. More signs warning of speed reduction and road speed along Whyteleafe as pedestrians are crossing.

ITEM 2

The Divisional Member, supported the petition and raised the following points;

- 1) The A22 is a wide road as it enters Whyteleafe (northbound), but then dramatically narrows near Hillbury Road, close to where the fatality happened in January. It was asked what can Highways do either to reduce speed, considering the number of HGVs using this truck road, and also in regards to the narrow pavement on the western side?
- 2) There have been a number of accidents that have occurred on this stretch of road, however if speed is not a factor, are there any repeat factors that officers are seeing?
- 3) In the response Hillbury Road was not mentioned, but it may be helpful if officers could provide information about this road.
- 4) The response refers to a question raised by the Village Council to the Local Committee in 2018. Their request for a crossing, and it was advised that this would be put on the ITS, would it be possible to have an update on this and is there anything that he could do with his funds or help to facilitate the Village Council using their CIL money.

The Area Highways Manager, responded to the points raised by both the lead petitioner and Divisional Member.

There is a small informal crossing on Hillbury Road at the junction with the A22. It is a narrow island as it was designed and complies with the standards of when it was installed. At the moment, whilst the request for an additional crossing does not score highly enough for the limited ITS funding, she would be happy to discuss further with the Village Council and Divisional Member.

Only the Police have the legal powers to take action on drivers who drive through red lights at crossings. Neither the County Council or Parking Enforcement Officers are able to take action.

The speed on that section of the A22 is 30mph and as there are street lights and traffic lights along the road, SCC are unable to install repeater signs displaying the speed limit. We can review the signs, to see if a Vehicle Activated Sign could be installed, but this would need to be in partnership with the Road Safety Team. The Divisional Member advised that there are Vehicle Activated Signs southbound, there is question from the Village Council at item 5 of the meeting, as they are not working, so SCC need to ensure they are working properly.

With regards to an update on the request for a crossing, it was advised that it had not been prioritised. It was explained that there are three types of crossings available; the cost of an informal crossing is around £20,000, a zebra crossing cost approximately £75,000 and a traffic light controlled crossing would cost around £250,000, sometimes considerably more. A feasibility study would need to be carried out first and the Village Council can use their CIL funding on this should they so wish.

Members – Key Points

- 1) The Cabinet Member for Highways has advised that the County Council will not fund feasibility studies. It was felt that there was a major structural problem in the Highways budget if third parties, such as Parish Councils are being asked to fund feasibility studies for schemes that are accepted as an option which should be explored to resolve an issue. Whilst Members were supportive of working together with CIL across the three tiers of Councils in Tandridge, it was felt that asking a Parish to fund a feasibility study becomes a blockage to cooperation and working together.

It was suggested that the Chairman of the Local Committee raise the concerns of the committee to the Cabinet Member, querying if asking Parishes to fund feasibility studies, which may not be constructed, is an appropriate way of managing the demand on highway services.

- 2) It was asked why feasibility studies cost approximately £5000 as a minimum, (with some costing between £10,000- £15,000) and was it necessary to have detailed feasibility studies as the start of the process?

The Area Highways Manager advised that the feasibility study is good value in comparison to using an external consultant. The feasibility study is part of the design process and is to protect the investment. For example, understanding any drainage issues or location of underground utilities, which may conclude that the suggested location is not a suitable or indicating measures which may need to be additional funding to be factored in to the final cost. This reduces any unforeseen costings due to issues relating to these during the construction process.

- 3) It was suggested that a feasibility study should be considered as part of the whole project cost. Should a scheme be deemed necessary by the County Council and proceeds through to construction, the cost of the feasibility study should be returned to the Parish Council, as the project cost should be met by the County Council.

The Chairman, confirmed on behalf of the Committee he and Mr Chris Botten would take this matter forward with the Cabinet Member for Highways.

- 4) With regards to the petition, it was asked of the Divisional Member if a review of the on street parking on that section of Godstone Road, would be beneficial. Mr Lee advised that he felt there could be a number of options to consider to assist with the issue. If parking restrictions were installed this would reduce parking spaces for local residents, who have no off street parking and would create a further issue. The Divisional Member would welcome a discussion with a members of the Road Safety, Local Highways and Parking Teams to explore what could be done.

Resolution

The Local Committee:

- (i) AGREED to note the contents of the response.

The Chairman thanked Mrs Brown and Mrs Matlock, for their time in submitting a petition and bringing their concerns to the Local Committee's attention.

5/20 FORMAL PUBLIC QUESTIONS [Item 5]

Declarations of Interest: None

Officers Attending: Zena Curry, Area Highways Manager, SCC

Petitions, Public Questions and Statements: The questions and officer response were published within the supplementary agenda.

A total of five public questions were received.

Question 1 from Whyteleafe Village Council, a supplementary question was asked.

'The Village Council does not want to see the removal of any Vehicle Activated Signs (VAS). We welcome the commitment by SCC to install a working replacement near to Hillside Road in the next Financial Year and would like this to happen promptly. In respect of the VAS on Whyteleafe Hill, we wish to work together with SCC and our County Councillor to explore ways in which a mains operated replacement can be funded. So, can we have an assurance from SCC that they are happy to work with us on this?

We would also welcome discussions with Highways Officers about the relocation of the two camera signs to more appropriate positions on the Godstone Road in an attempt to slow traffic.'

The Area Highway Manager responded stating that, Officers would be pleased to work with the village council to fund and implement replacement vehicle activated signs for the two that are beyond economic repair. The good news is that both are very close to existing lamp columns upon which replacement signs could be mounted. Alternatively different lamp columns could be chosen if they provide a better location.

We would also be pleased to work with the village council on repositioning the camera warning signs to deter speeding on the approaches to enforcement locations.

Question 2 from Nutfield Parish Council, a supplementary question was asked for parts a) and c).

- a) The road dips by at the verge side by 0.75m, two vehicles have been damage. Is there anything that can be done?

The Area Highways Manager, advised that where there is a dip over a large area, although it may be considered a highway defect and not how SCC would like, it is not a safety defect. All SCC Members have their own member highways funding to use on the Highway, the Divisional Member for Godstone has indicated that she would be happy to use her funding on this issue and officers are looking to progress this in the next financial year.

- c) Regarding King Cross Lane, the Parish Council were disappointed to see that the road is not considered a priority, as the Parish had previously received notification that the road would be resurfaced. It was asked when this will happen?

The Area Highways Manager advised that there may have been a misunderstanding, as the road did close but for patch repair through the Severe Weather Repair programme and not closed for whole road resurfacing. The Network and Asset Management Team have advised that the Road is currently not on the prioritisation list for resurfacing.

Questions 3, 4 and 5 received from District Councillor Alun Jones. Cllr Jones was not in attendance, and Mr David Lee spoke on his behalf.

Question 5, Cllr Jones would like to thank the Council and Officers for the response, and he was pleased to hear that the gully clearing would be carried out more regularly.

Questions 3 and 4, concerned about the roads around Tillingdown as they are disintegrating under foot, it was asked where these roads are on the priority list?

The Area Highways Manager advised that the roads mentioned are concrete roads which have a thin layer of surfacing over the top. She will pass the question to the Network and Asset Management Team to ask where the roads are on the priority list.

6/20 MEMBERS QUESTIONS [Item 6]

None received.

7/20 DECISION TRACKER (FOR INFORMATION) [Item 7]

Item 7 taken after Item 10.

The Chairman introduced the item explaining that this document monitors the progress against the decisions that the local committee has made.

No Member comments made.

Resolution

The Local Committee (Tandridge)

- (i) NOTED the contents.
- (ii) AGREED to remove the closed items from the tracker.

**8/20 CABINET MEMBER FOR HIGHWAYS UPDATE (FOR INFORMATION)
[Item 8]**

The Chairman introduced the item as a new standing item for all local committee meetings going forward and is for information only. The report covers the most recent statements given by the SCC Cabinet Member for Highways to council. The Chairman welcomed questions from Members which would be collated and passed to the Cabinet Member for a response.

Members comments;

- 1) It was asked, as the LED street lights will save SCC money compared with the current street lights, will the council be reviewing the part night street lighting policy once the programme has been rolled out across all Districts and Boroughs?

Whilst not all members of the committee were supportive of returning to lighting after 1am for environmental reasons, it was felt it would be helpful to understand if a review would be taking place and if lights on after 1am would be considered by the Cabinet Member in the future.

- 2) Members sought clarification for the extra £92m for Highway Maintenance. It was asked how this extra funding would be used? Would only the major roads and main roads be considered for investment? Members raised particular concerns on the underinvestment of many of the side roads in Tandridge, with these residential roads being in desperate need of attention. How will the Cabinet Member ensure these roads are in a sound state of repair? Many of the side roads do not score highly on the criteria for Horizon 2, of being near a school or shops etc and therefore low on the priority list for investment, yet the Member allowance is not enough to fund works that are needed.
- 3) Cllr Morrow, regarding the town centre agreement report which went to Cabinet in July. He wished to make everyone aware of the Warlingham Green Improvement scheme, which residents have been voting on. Whilst Warlingham is not a town centre, it is a large village, who have put together a well-developed plan to improve the Green and shop area. He asked all at Surrey County Council to be supportive of this scheme, which is what the residents of Warlingham would like.

9/20 HIGHWAYS UPDATE- END OF YEAR REPORT (EXECUTIVE FUNCTION FOR DECISION) [Item 9]

Declaration of Interest: None

Petitions, Public Questions, Statements: None

Officer in Attendance: Zena Curry, Area Highways Manager (South East)

The Officer introduced the report, drawing members attention to the increase in the Capital Maintenance allocation for each County Councillor since the

previous committee report on 6 December 2019. The new figure for capital maintenance per divisional member is £29,500.

The committee are also asked to agree to the recommendation of installing a bus clear way at two separate locations in the district.

Members Discussion- Key Points

The following points were raised:

1. Members were fully supportive of the recommendation for the bus clearways.
2. Councillor Morrow wished to thank Highway Officers and Divisional Member Becky Rush for the installation of two halos at the pedestrian crossing on Warlingham Green and the excellent resurfacing on Farleigh road, Warlingham.
3. It was asked if the new capital maintenance amount would be enough to resurface Shelton Ave, Warlingham? The Divisional Member responded that she had discussed with Highways officers and Shelton Ave would need to be on a scheme, as the cost would exceed the divisional member allowance. She is working with the Maintenance Engineer to spend her allocation in the best way for the division.
4. It was asked on the programme timeline for ITS schemes?

The Area Highways Manager advised that officers undertake a prioritisation assessment for all schemes on the ITS list during the autumn, taking into account the assumed funding for the next two financial years, this includes both design and construction. This is agreed with members at the Local Committee meeting in the December, and the works agreed are completed by the end of the next financial year. Should following SCC's full council meeting, the budget for the local committee change, which has an impact on the agreed work for schemes on the ITS list, a new report is brought to the Local Committee.

Resolution

The Local Committee (Tandridge);

- i. NOTED the contents of this report.
- ii. AGREED to the installation of a bus stop clearway in Salmons Lane, Caterham just prior to property number 150 Salmons Lane, operating from 07:00am to 19:00pm Monday to Saturday. This will include a 23m bus cage with appropriate road marking (further information is available in Annex 4).
- iii. AGREED to the installation of a bus stop clearway in Limpsfield Road, Warlingham opposite Greenacres Lodge residential home, operating 24 hours a day Monday to Sunday. This will include a 23m bus cage, with appropriate road markings (further information is available in Annex 5).

Reason

The Local Committee agreed to a bus stop clearway at Salmons Lane Green and at Church Road. Limpsfield Road Warlingham as it is important that buses are able to access stops to provide step free access and ensure passengers are able to safely board and alight, especially those with mobility issues, wheelchair users and those with push chairs.

10/20 TANDRIDGE ON STREET PARKING REVIEW (EXECUTIVE FUNCTION FOR DECISION) [Item 10]

Item 10 taken after Item 11.

Declarations of Interest: None

Petitions, Public Questions, Statements: None

Officer in attendance: Rikki Hill, Parking Team Leader

The Officer introduced the report.

Verbal correction made, Granville Road should state Limpsfield not Oxted in Annex 1.

Members Discussion- Key Points

The following points were raised:

1. Members requested confirmation on the expected timeframe for this parking review, including the start of the consultations process and estimated completion?

The Officer advised that if agreed in principle by the committee, the process for applying for Traffic Regulation Orders would begin and the consultation would start in late April/May. It was his intention to have works completed by the autumn in case of a wet autumn/winter like in 2019, which delayed the lining works.

2. It was asked if Parish Councils would be included in the consultation process.

The Officer confirmed that Parish Councils are a statutory consultees, so would be contacted as part of the process.

3. Clarification was sought on the drawing for Lime Grove, Warlingham (map 31). The member felt that the line was too long opposite Cedar Close as taking away valuable parking spaces for the residents who need the on street parking. Would it be possible to shorten to outside property numbers 11 and 12?

The Officer advised that the request had originated from Tandridge District Council, who require space for the rubbish collection vehicles to turn. All the properties along that section of the road would be

contacted to comment on the proposal. As it is agreed by the committee, it is easier to make modifications to shorten the line, rather than extend at a later date.

4. It was mentioned that a meeting to discuss commuter parking across the district took place the previous week. The purpose of the meeting was to look at options to ease commuter parking for local residents. The ward member for Oxted South advised that the Parking Strategy and Implementation Manager had agreed to undertake a review as to what options would be available in Hurst Green.
5. It was asked what the purpose of reducing the spaces on Church Road, Caterham (Map 5) would be, as there is a football ground close by and parking is often required. It was suggested that the section be reviewed as perhaps the current lines are in the wrong place, as we do not wish to move parking further along.

The Divisional Member advised that the request came from the residents in the houses as they have issues entering and exiting their driveways, even with vehicles currently legally park on the road.

The Officer thanked the member for his comments and would take into consideration his suggestion.

Resolution

The Local Committee (Tandridge):

- (i) AGREED the changes to parking and waiting restrictions contained in Annexes 1 and 2 should be introduced.
- (ii) AGREED if necessary, minor adjustments can be made to the proposed changes by the parking strategy and implementation team manager in consultation with the chairman/vice-chairman and local divisional member prior to formal advertisement and statutory consultation.
- (iii) AGREED the intention of the county council to make traffic regulation orders (TROs) under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the order is made.
- (iv) AGREED if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.
- (v) AGREED if necessary the parking team manager will report the objections back to the local committee for resolution.

Reason

The committee agreed to the recommendations which will improve road safety, increase access for emergency vehicles, improve access to shops, facilities and businesses, increase access for refuse vehicles and service vehicles, ease traffic congestion and better regulate parking and serve communities.

11/20 INTRODUCTION TO SEVENOAKS DISTRICT COUNCIL PARKING ENFORCEMENT (AGENDA ITEM) [Item 11]

Item taken after Item 6 on the agenda.

Declarations of Interest: None

Petitions, Public Questions, Statements: None

Officer in attendance: Nikki Tagg, Projects Specialist, Tandridge District Council (TDC) and John Strachan, Parking Services Manager, Sevenoaks District Council (SDC)

The Tandridge Officer advised the Local Committee that, subject to the final contract being signed, from 1st April 2020, Sevenoaks District Council will be contracted to carry out on street parking enforcement in the Tandridge District, on behalf of Tandridge District Council. The new contract with Sevenoaks DC will allow for parking enforcement to be carried out Monday to Saturday with Sunday on an ad hoc basis when required. Tandridge DC will have access to information, receive monthly updates and will have the ability to request responsive enforcement visits when necessary. Sevenoaks DC and Tandridge DC will provide the Local Committee with regular updates, Key Performance Indicators and trends relating to the service.

The Parking Services Manager, informed the Local Committee of the work carried out by the Sevenoaks Parking Team. The two parking officers, from the incumbent (Reigate and Banstead Borough Council) will be absorbed within his team, with two members of the team working in the Tandridge District each day. The role of an Enforcement Officer includes ensuring that vehicles are parked legally, not causing an obstruction, having a presence outside of schools for safety and supporting commercial areas to help with churn.

Member Discussion – Key Points

- 1) The Chairman thanked the Sevenoaks Parking Manager for attending the meeting and welcomed the new contract to provide regular parking enforcement in the District.
- 2) Warlingham Parish Council have been budgeting to fund an extra presence in the village to enforce parking restrictions. It was asked if a site meeting could be arranged with the officer to explain the issues in greater detail?

The Parking Manager advised that it may be helpful to review the request to fund of additional enforcement in Warlingham until a few

months after the contract has started. Residents, businesses and the Parish Council may notice the change in parking in the village as tickets are issued from the 1 April, which may resolve the matter. However, happy to discuss further if necessary.

- 3) It was asked if two Enforcement Officers would be enough to cover the whole of Tandridge?

The Parking Manager advised that in Sevenoaks, the enforcement officers are cost neutral. The contract with TDC is a commercial bid and currently for one year. For this year, two enforcement officers from his team will be deployed each day. There is the potential to increase this, however Sevenoaks District Council would need assurances that the contract would be extended beyond one year, due to cost of an additional vehicle and the equipment would be required. Additional officers could cover the Tandridge area on an ad hoc basis during the first year if deemed necessary to do so.

Clarification was provided that TDC do not receive money from SCC to provide on street parking enforcement. TDC will be paying Sevenoaks DC for the service and the revenue generated from tickets will be returned to TDC. It is hoped that this will be cost neutral.

- 4) If a yellow line is not continuous due to the road surface being damaged, can the parking restriction still be enforced?

The Parking Manager advised that this is decided on a case by case basis, and the Enforcement Officer will make a judgement. Sevenoaks DC are able to issue warning notices, which records the car registration but does not issue a ticket unless the vehicle contravenes the restriction on another occasion.

- 5) It was asked how is time allocated for visits to towns, such as Oxted and Caterham, and the more rural communities who also need enforcement? Will enforcement be carried out on a set day or will it be random?

The Parking Manager advised that the visits are random and times would vary. Whilst less tickets are issued in rural areas compared with the more populated areas, the team will work responsively and will attend the villages to enforce parking restrictions. Enforcement Officers will not be able to issue a ticket to all vehicles that are parked in contravention of the restrictions, however when people see that Enforcement Officers operate regularly in the area, it is anticipated there would be around 95% compliance of parking restrictions.

- 6) Do officers have flexibility in the times that they work?

The Parking Manager advised that they currently deploy officers to work till 8pm in Sevenoaks due to their night time economy. For Tandridge this will be on an ad hoc basis. Should there be a problem area of dangerous parking, this can be reported and Enforcement Officers will target those particular areas.

ITEM 2

- 7) How often will Members receive the reporting data from Sevenoaks DC on the Key Performance Indicators?

The system generates automatic reports, and these can be produced on a daily, weekly or monthly basis. For GDPR reasons, some details are redacted, however information such as number of tickets issued and location can be made available. It was highlighted, by the TDC Officer, that this contract includes a 'time to respond to issues' performance indicator and Members will also receive a satisfaction survey after 6 months on their views of the new service.

Members felt that it would be helpful at the start of the contract to have monthly reports, this could then change to quarterly. It was agreed that the Parking Manager would generate a suite of sample reports and members of the Local Committee could decide what information they would like to see at an informal meeting.

- 8) How will Members and resident be able to report issues online to Sevenoaks?

This has not yet been finalised, however work is being done with TDC IT to ensure that reporting is easy and clear for residents and Members. It is anticipated that a link will be provided on the Tandridge District Council webpage that will direct automatically to Sevenoaks DC parking reporting form.

- 9) Has the list of defected signage been provided by the current enforcement contractor?

The list of defected signs from the incumbent, has not yet been received but it is expected before the new contract starts, so the signs can be rectified so that tickets can be issued.

- 10) An update was requested on the meters in Caterham, it was asked when they can be expected and why has there been a delay?

The TDC Officer advised she appreciated the disappointment and frustration for residents and businesses that the meters will not be installed by the 1st April. The signs and meters are very specific, as offer free parking for a set period with no return, and there have been some technical issues on the signage and meters which have caused the delay. It is anticipated that the end of April/ May is more realistic timeframe for their installation.

- 11) It was asked if enforcement would be carried out on Saturdays?

Saturdays would be included however this would be at the detriment of a week day.

- 12) It was asked if the Parish Clerks could also receive the monthly information on enforcement carried out in their area?

It was advised that the reports could be generated in this way and available to clerks if they wished.

The Chairman thanked the Officers for attending and answering Members questions. On behalf of the Committee he was delighted that this was now moving forward and looked forward the start of the new contract in April.

12/20 LOCAL COMMITTEE FORWARD PROGRAMME (FOR INFORMATION)
[Item 12]

Members of the Committee were invited to suggest additional topics for consideration at future committee meetings.

No suggestions were made.

Resolution

The Local Committee (Tandridge)

- (i) NOTED the forward plan.

Meeting ended at: 11.55 am

Chairman

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (TANDRIDGE)****DATE: 6 NOVEMBER 2020**

**LEAD OFFICER: SARAH WOODWORTH,
PARTNERSHIP COMMITTEE OFFICER**

SUBJECT: REPRESENTATION ON EXTERNAL BODIES

DIVISION: ALL

SUMMARY OF ISSUE:

This report seeks the approval of the Local Committee for appointment of representatives to external bodies.

RECOMMENDATIONS:

The Local Committee (Tandridge) is asked to :

- i) Nominate Rose Thorn to the Tandridge Community Safety Partnership, as set out in paragraphs 2.2 - 2.6.
- ii) To nominate a Rose Thorn as the Surrey County Council representative to the Tandridge Health and Wellbeing Board as set out in paragraphs 2.7-2.9.

REASONS FOR RECOMMENDATIONS:

The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the start of each municipal year the local committee is requested to make appointments to outside bodies. Members are asked to act as the Local Committee ambassador on the group, ensure that the local committee is informed of activities relevant to the work of the committee and report back on the achievements of the group on an annual basis
- 1.2 There are two outside bodies which requires nominations for the current year, the Tandridge Community Safety Partnership and Tandridge Health and Wellbeing Board, as detailed in paragraphs **2.1 to 2.9** of this report.

2. ANALYSIS:

- 2.1 The Committee are asked to consider appointing members to the following groups:

The Tandridge Community Safety Partnership [Tandridge CSP]

- 2.2 Tandridge previously formed part of the East Surrey Community Safety Partnership with three other district and boroughs (Mole Valley, Reigate & Banstead and Epsom and Ewell) in the east of the county. The East Surrey CSP disbanded in the summer of 2020 following a reviewing their structures and consideration of the benefits of returning to four separate CSPs. Each District and Borough will have their own Community Safety Partnership. The first formal Tandridge CSP meeting will be held in November 2020.
- 2.3 The Terms of Reference for the group will be ratified by the Tandridge Community Safety Partnership Board members at their first formal meeting in November.
- 2.4 CSPs are a statutory requirement under the Crime and Disorder Act 1998 which established the principle that tackling crime should be a partnership matter and not solely the responsibility of the Police. They are required to work in partnership with a range of other local public, private, community and voluntary groups, and with the community itself. This approach recognises that opportunities to address the causes of crime and disorder and pursue the interventions required to deliver safe and secure communities lie with a range of organisations, groups and individuals working in partnership.
- 2.5 Surrey County Council is a Responsible Authority on Community Safety Partnership and has a responsibility to be represented at their meetings. It is recommended that the Local Committee are represented on the East Surrey Community Safety Partnership, in order to continue the successful work carried out in previous years.
- 2.6 The Tandridge representative to the ECSP last year was Mrs Thorn.
- ### **Tandridge Health and Wellbeing Board.**
- 2.7 Tandridge Health and Wellbeing board was established to provide a collaborative approach to improving the health and wellbeing of residents and reducing health inequalities across the District. Membership to the Tandridge HWBB is reviewed on an annual basis along with other Local Committee member representation external bodies.
- 2.8 An overview of its responsibilities is attached as Annex 1.
- 2.9 The local committee representative to the Tandridge HWBB last year was Mrs Thorn.

3. OPTIONS:

- 3.1 It is recommended that the Local Committee are represented on the Tandridge Community Safety Partnership and the Tandridge Health and Wellbeing Board, in order to continue the successful work carried out in previous years.
- 3.2 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

4. CONSULTATIONS:

- 4.1 Local committee member views are being sought on the nominations for representatives on external bodies and on the membership of local committee task groups.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 None.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 There are no direct equalities or diversity implications. However, through its membership of external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups.

7. LOCALISM:

- 7.1 The representation on external bodies allows local councillors to consider, recommend and influence policies and services in response to local residents' needs.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

8.1 Crime and Disorder implications

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Committee are asked to consider the appointments to outside bodies.

10. WHAT HAPPENS NEXT:

The relevant bodies will be notified of the names of those members appointed.

Contact Officer:

Sarah Woodworth, Partnership Committee Officer, Telephone 01737 737422

Consulted:

Local committee members.

Annexes:

Annex 1 – Health and Wellbeing Board Terms of Reference

Sources/background papers:

Not applicable.

TANDRIDGE HEALTH AND WELLBEING BOARD TERMS OF REFERENCE 2019/2020

Purpose

To provide a collaborative approach to improving the health and wellbeing of residents and reducing health inequalities across Tandridge.

Membership

- Tandridge District Councillors (x3)
- Surrey County Council Councillor
- Tandridge District Council – Strategic Director of People
- Tandridge District Council - Health and Wellbeing Liaison Officer
- Tandridge District Council - Community Safety Officer
- Tandridge District Council – Wellbeing Prescription Manager
- East Surrey Clinical Commissioning Group representative
- Surrey County Council - Public Health representative
- Surrey County Council - Adult Social Care representative
- Surrey County Council – Children’s services representative Services for Children, Schools and Families representative
- Action for Carers
- Surrey First Community Health and Care representative
- Surrey and Borders Partnership NHS Trust representative
- Healthwatch Surrey representative
- Tandridge Voluntary Action representative
- School representatives
- Chair(s) of the local Primary Care Network

Additional members are welcome on an exception basis.

Relationship to other groups

The Board will link to the Surrey Health and Wellbeing Board through the district/borough officer and elected member representatives.

It will also have links to the following bodies:

- Tandridge Local Committee
- East Surrey Community Safety Partnership
- Tandridge Family Support Programme
- County-wide Housing Groups
- County-wide Environmental Health Groups
- East Surrey Safeguarding Adults Group
- South East Area Children’s Board
- East Surrey Dementia Local Implementation Group

Reporting

The Tandridge Health and Wellbeing Board will provide updates to the Tandridge District Council Housing Committee and the Tandridge Local Committee.

Objectives

- To monitor provision of local health and wellbeing services and contribute to the development of local services. The Board will escalate significant gaps in service or areas of concern to the Surrey Health and Wellbeing Board.
- To take forward priorities identified in the Surrey Health and Wellbeing Strategy and Tandridge Corporate priorities (relating to health and wellbeing).
- To work together to develop a local Health and Wellbeing Strategy, based on the Surrey priorities. To develop clear action plans for prioritised areas.
- To assess on an annual basis the applications and agree funding for local health and wellbeing projects (Tandridge Together Lottery and the Tandridge Small Grants Fund)
- To support to the wider aims of the Tandridge Local Plan, Housing Strategy, Homelessness Strategy, Tandridge Open Space Strategy and Tandridge Community Safety Partnership where they relate to health and wellbeing.
- To share information and good practice about strategic and service developments that may impact on partners or the community.

Working arrangements

The Board will be chaired and vice-chaired by Tandridge District Council.

The Board will meet on a quarterly basis

Administrative support will be provided by Tandridge District Council.

The agenda will be planned in advance and notes and relevant papers will be distributed before meetings. A call for agenda items will be made in advance of the meeting.

Review of the Partnership

The terms of reference will be reviewed annually.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)

DATE: 6 NOVEMBER 2020

LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: CHURCH LANE, DOCTORS LANE & HILLTOP LANE,
CHALDON
SPEED LIMIT ASSESSMENT

DIVISION: CATERHAM HILL

SUMMARY OF ISSUE:

A speed limit assessment has been carried out in Church Lane, Doctors Lane and Hilltop Lane following the process set out in Surrey's policy Setting Local Speed Limits. As a result of this assessment, Chaldon Village Council are proposing to seek Community Infrastructure Levy (CIL) funding to reduce the existing 60mph speed limit in Church Lane, in a section of Doctors Lane, and in a section of Hilltop Lane to 30mph. This report seeks a decision on the changes to the speed limit in accordance with Surrey's policy.

RECOMMENDATIONS:**The Local Committee (Tandridge) is asked to:**

- (i) Note the results of the speed limit assessment undertaken.
- (ii) Agree that, based upon the evidence, **the speed limit be reduced from 60mph to 30mph** in Church Lane between the junction with Rook Lane and the Surrey/Croydon boundary; in the section of Doctors Lane between the existing 30mph speed limit and the junction with Church Lane and in the section of Hilltop Lane between the junction with Rook Lane and the junction with Pilgrims Lane, in accordance with the current policy, and subject to £20,000 of external funding being available both to fund this speed limit reduction, and to fund a speed limit increase should the reduction in speed limit be unsuccessful;
- (iii) If recommendation (ii) is agreed, to authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed speed limit changes, revoke any existing traffic orders necessary to implement the changes, and, subject to no objections being upheld, that the order be made;
- (iv) If recommendation (ii) is agreed, to authorise delegation of authority to the Area Highway Manager in consultation with the Chairman, Vice-Chairman of the Local Committee and the local divisional member to resolve any objections received in connection with the proposal.

v) Note that if the scheme is not successful, then a return to a higher speed limit may be necessary.

REASONS FOR RECOMMENDATIONS:

To decide whether to change the speed limit on Church Lane, Doctors Lane and Hilltop Lane in accordance with Surrey's speed limit policy and subject to external funding being available.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Following representations from Chaldon Village Council it was agreed that Officers would carry out a speed limit assessment on Church Lane, Doctors Lane and Hilltop Lane. The existing speed limits are shown in **Annex 1**.
- 1.2 Surrey's policy for determining speed limits was updated in July 2014. The aim of Surrey County Council's Speed Limit Policy is to set speed limits that are successful in managing vehicle speeds and are appropriate to the main use of the road. Reducing speeds successfully may reduce the likelihood and severity of collisions.

2. ANALYSIS:

- 2.1 A seven day automatic survey of vehicle speeds was carried out during July 2016 on Church Lane, Doctors Lane and Hilltop Lane. Three speed surveys were carried out and the locations of the surveys are shown in **Annex 1**.
- 2.2 Existing mean speeds have been compared with the new speed limit requested by Chaldon Village Council. The speed limit policy sets thresholds below which speed limits can be changed by signs alone. The following threshold applies to the roads being assessed:
- Change to a rural village 30mph speed limit without traffic calming – threshold = 35mph
- If the measured existing mean vehicles speeds are above the threshold then a lower speed limit cannot be implemented without consideration of supporting engineering measures.
- 2.3 Table 1 records the results of the speed surveys, compares these with the current limit and the new limit requested by Chaldon Village Council and states whether they comply with the policy to reduce a speed limit by signs alone.

Table 1: Comparison of Measured Mean Speeds with Speed Limit

	Existing speed limit	Measured mean speeds	Requested speed limit	Complies with policy
Church Lane Location 1	60mph	25.2mph	30mph	30mph
Doctors Lane Location 2	60mph	24.8mph	30mph	30mph
Hilltop Lane Location 3	60mph	24.8mph	30mph	30mph

2.4 A plan detailing the proposed new limits is attached as **Annex 2**.

2.5 Recorded personal injury collisions on the roads under consideration have been investigated. During the 3 year period between June 2017 and May 2020 there have been no reported collisions resulting in personal injury.

2.6 As part of Surrey's Policy "Setting Local Speed Limits" speed surveys need to be carried out after a speed limit has been changed to measure the effectiveness of the new speed limit.

2.7 If the speed limit change is not successful in reducing mean speeds to a level below the threshold contained in Table 2 of the policy, in this case 32.8mph, then consideration needs to be given to what to do next. The Policy states that either engineering measures could be introduced to encourage greater compliance of the new speed limit, or the new lower speed limit could be raised to a higher speed limit.

2.8 Typical engineering measures to reduce traffic speeds are traffic calming measures such as road tables, speed cushions and kerb build outs, and Department for Transport regulations require that such measures are lit. There is no street lighting in these roads. Such measures are extremely costly, and are therefore unlikely to be able to be funded from the local committee budget.

2.9 Should the speed limit reduction not be successful, ie measured mean traffic speeds after implementation of the scheme are above 32.8mph, then a report will be brought to a future meeting of the Local Committee to decide whether the speed limit should be increased.

3. OPTIONS:

3.1 OPTION 1

Reduce the speed limit of the following roads from 60mph to 30mph:

Church Lane, between the junction with Rook Lane and the Surrey/Croydon boundary.

Doctors Lane, between the existing 30mph speed limit and the junction with Church Lane.

Hilltop Lane between the junction with Rook Lane and the junction with Pilgrims Lane

This speed limit reduction is subject to external funding being available both to fund the proposal, and also to fund a future speed limit increase should the reduction in speed limit be unsuccessful.

3.2 OPTION 2

The speed limits remain unchanged.

4. CONSULTATIONS:

4.1 Consultation has been carried out with Surrey Police, who support the proposed speed limit reductions as set out in Option 1.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The cost of changing any speed limit includes legal advertisement costs associated with the statutory process, together with the costs of design and implementation.

5.2 The cost of reducing the speed limit will be in the region of £10,000. If the Committee support Option 1 as set out in paragraph 3.1, Chaldon Village Council propose to submit a bid for Community Infrastructure Levy funding to Tandridge District Council in order to fund the scheme.

5.3 Should the speed limit be reduced, and that reduction not be successful at keeping mean average vehicle speeds below 32.8mph, then funding needs to be available to increase the speed limit, should the Local Committee take that decision. This cost would be in the region of £10,000

5.4 It is recommended that the committee only give authority for this scheme if £20,000 of CIL funding is available. £10,000 to reduce the speed limit on Church Lane, Doctors Lane and Hilltop Lane and £10,000 to increase the speed limit, should the Local Committee decide to do so, if the speed limit reduction is unsuccessful. If the speed limit reduction is successful, the £10,000 CIL funding to increase the speed limit will be returned to Tandridge District Council.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 The Highway Service is mindful of its needs within this area and attempts to treat all users of the public highway with equality and understanding.

7. LOCALISM:

7.1 This report addresses the concerns of Chaldon Village Council and those residents of Chaldon, who have concerns regarding the 60mph speed limit in Church Lane, Doctors Lane and Hilltop Lane.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report/ Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report/ Set out below.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report/ Set out below.
Public Health	No significant implications arising from this report/ Set out below.

8.1 Crime and Disorder implications

A well-managed highway network can reduce fear of crime and allow the Police greater opportunity to enforce speed controls.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report sets out the speed limit assessments conducted in Church Lane, Doctors Lane and Hilltop Lane. It is recommended that the Local Committee decide whether to implement Option 1, in accordance with Surrey's Speed Limit Policy, as set out in paragraph 3.1, or leave the speed limits unchanged.

9.2 Recommendations have been made based upon existing policy, in consultation with Surrey Police.

10. WHAT HAPPENS NEXT:

10.1 Chaldon Village Council will make a bid to Tandridge District Council for Community Infrastructure Levy funding. If that bid is successful, Surrey Officers will make a speed limit order to reduce the speed limits, which will be advertised in the local press, and the contractor will be instructed to install the necessary signing. Staff resources do not permit this work to be carried out before the 2021/22 financial year.

Contact Officer:

Philippa Gates, Traffic Engineer, 03456 009 009

Consulted:

Surrey Police

Annexes:

Annex 1 - Plan showing Speed Limit Proposals

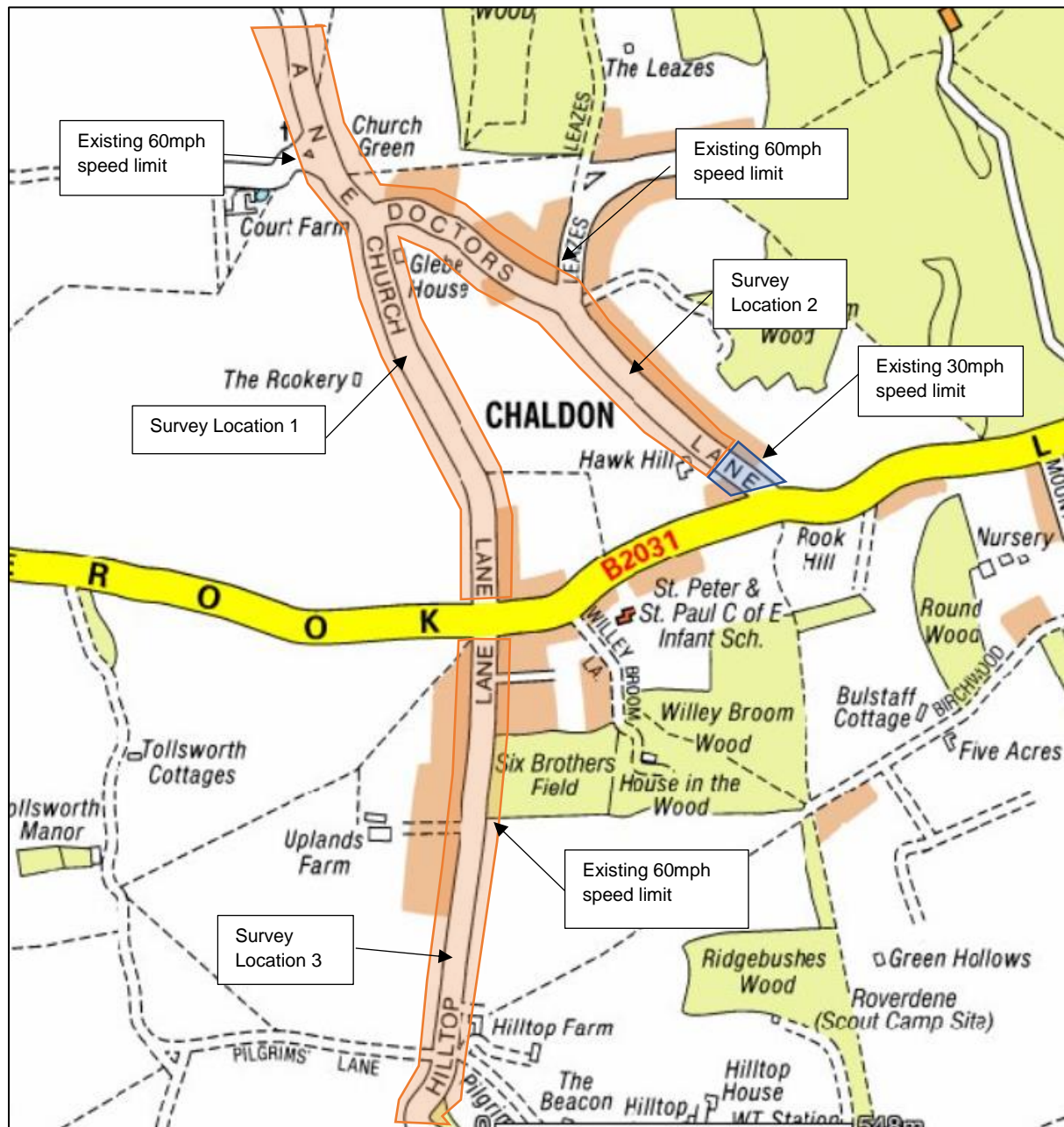
Annex 2 – Plan showing Proposed New Speed Limits

Sources/background papers:

- Data from speed assessments carried out during July 2016 at Church Lane, Doctors Lane and Hilltop Lane
 - Surrey Police response to consultation
 - Surrey County Council's Policy Setting Local Speed Limits (July 2014)
-

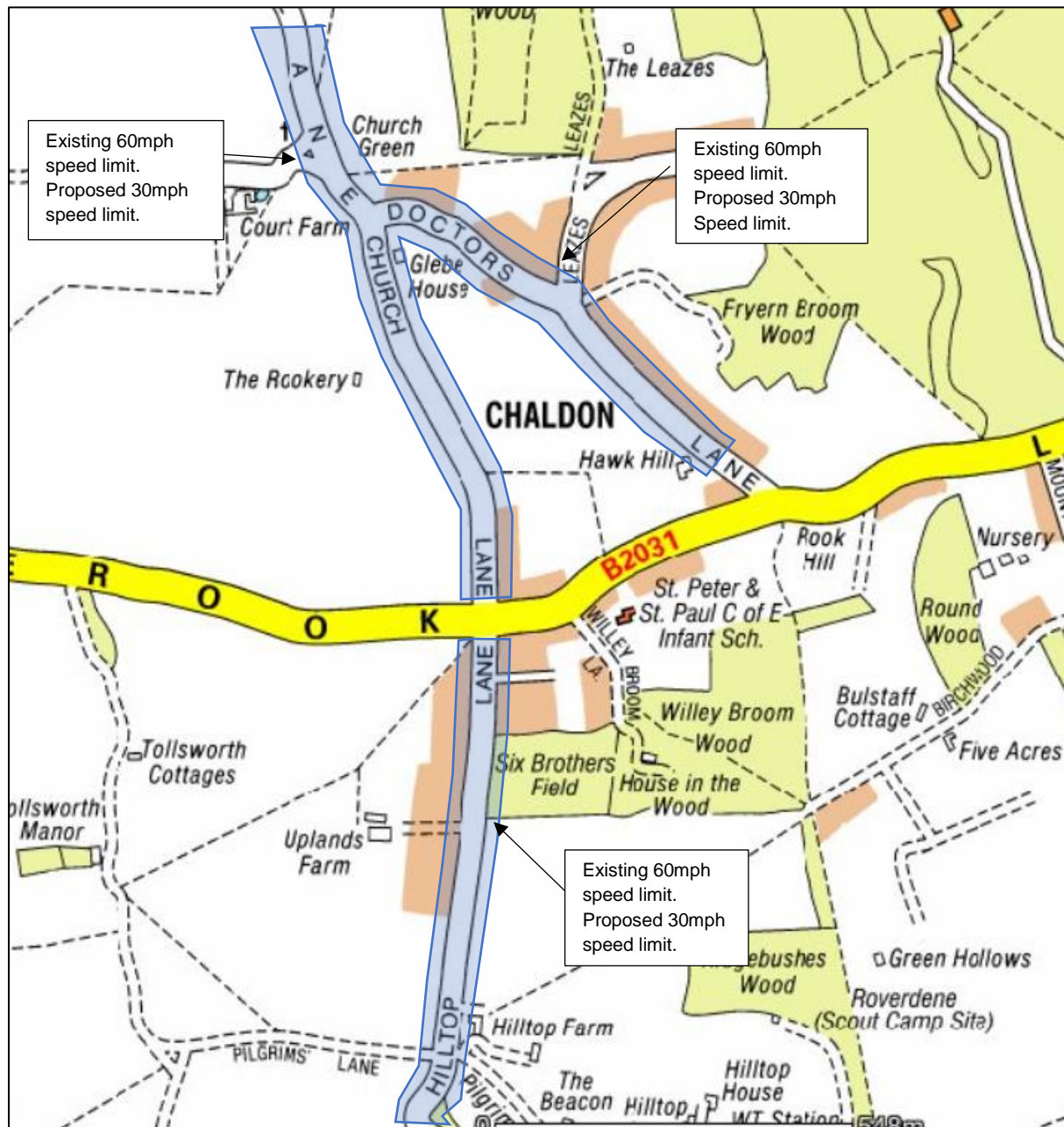
Annex 1

Church Lane, Doctors Lane and Hilltop Lane – Speed Limit Assessment
Existing Speed Limits & Survey Site Locations



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Annex 2

Church Lane, Doctors Lane and Hilltop Lane – Speed Limit Assessment
Proposed Speed Limits

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Local Committee Decision and Action Tracker

This tracker monitors progress against the decisions and actions that the Local Committee has made. It is updated before each committee meeting. (Update provided on 26/10/2020).

- Decisions and actions will be marked as '**open**', where work to implement the decision is ongoing by the Local/Joint Committee.
- When decisions are reported to the committee as '**complete**', they will also be marked as '**closed**'. The Committee will then be asked to agree to remove these items from the tracker. For some decisions the Committee and public will be able to monitor the progress through Surrey County Council website. A link to the webpage will be included on the item when marked as complete.
- Decisions may also be '**closed**' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action can remain on the tracker should the Committee request.

REF number	Meeting Date	Decision	Status (Open / Closed)	Officer	Comment or Update
1	3 March 2017	Public Question: Kings Cross Lane, South Nutfield The committee agreed to undertake a speed survey and report the results to the Chairman, Vice-Chairman and Divisional Member	Closed	Area Highway Manager	Work to install a 30mph speed limit on Kings Cross Lane between the existing 30mph speed limit and the junction with Cooper's Hill Road will be completed before the end of March 2021.
2	20 April 2018	Petition – Crossing on the A22 Blindley Heath Crossing added to the ITS list for consideration for future funding.	Closed	Area Highways Manager	Added to ITS list. COMPLETE Due to current levels of funding, this scheme is unlikely to be progressed for a number of years.
3	22 June 2018	Alleged Public Right of Way between Bluehouse Lane and Silkham Road, Oxted. The Local Committee agreed to recognised the routes to be footpaths and a Map Modification Order be made.	Closed	Countryside Access Team	Three objections were received. The Order was referred to the Secretary of State for determination. The Secretary of State has appointed an Inspector to determine this matter. A public inquiry was due to be held in April 2020, however due to COVID 19 this has been postpone. More information on this public inquiry can be found on SCC website https://www.surreycc.gov.uk/land-planning-and-development/countryside/footpaths-byways-and-bridleways/rights-of-way-public-inquiries-hearings-and-written-representations

4	22 June 2018	<p>Oxted Chalkpit Quarry- The Committee have lobbied the local MP to raise the issue of the impact on excessive HGV movement to and from the quarry.</p> <p>The Committee agreed to add a feasibility study to the ITS list for consideration for future funding. The feasibility study would investigate the possibility of installing a physical width restriction on Chalkpit Lane between the entrance and The Ridge.</p>	Open	Area Highways Manager/ Deputy Planning Development Manager	<p>The application for Review of Minerals Permissions was discussed at SCC Planning and Regulatory Committee on 17 Oct 2018. The Committee agreed a new recommendation to reduce the lorries to 112 movements a day rather than 156. The quarry operator appealed the decision and the restrictions on movements. The appeal hearing was heard in January 2020 and the Inspectors decision determined that there shall be no more than an average of 100 daily movements (50 in and 50 out) to/ from the site Monday-Saturday over any 12 month rolling period with the maximum number of HGV movements in any one day not to exceed: 200 (100 in and 100 out) Monday to Friday and 100 (50 in and 50 out) Saturday.</p> <p>The Chairman has asked the MP to write to the Parliamentary under Secretary of State for DEFRA regarding this matter.</p> <p>Following Committee approval in December 2019, a study to assess the feasibility of installing a physical width restriction on Chalkpit Lane, Oxted will be completed before the end of March 2021.</p>
5	22 June 2018	<p>On Street Parking Enforcement The Committee agreed to support the District Council's motion of no</p>	Closed	Parking Manager	The new contract started on 1 st April 2020. Sevenoaks District Council are

		confidence and expressed their concerns at the lack of flexibility and responsiveness to local need of the current provider.			providing the on- Street Parking Enforcement in Tandridge
6	21 September 2018	<p>Petition 2 – Sandy Lane/ Pendell Road, Big Common Lane/ Little Common Lane.</p> <p>Following a Road Safety Working group meeting. It was agreed that improved signage and high friction surfacing would be installed on Pendell Road and Little Common Lane, on approach to this crossroad junction.</p>	Open	Area Highways Manager	<p>The yellow backed “crossroads ahead” warning signs and yellow backed “give-way” signs were installed at this crossroads on the 12 April 2019.</p> <p>The high friction surfacing on Pendell Road and Little Common Lane on the approaches to the junction was carried out on 19 November 2019.</p> <p>Officers will be monitoring the collision and personal injury data.</p> <p><i>Local Committee requested that this remains open so can be monitored 6/12/19</i></p>
7	21 September 2018	<p>Petition 3 – Lingfield Common Road.</p> <p>Request that the speed limit on Lingfield Common Road be reduced to 30mph between Ray Lane and Crowhurst Road.</p> <p>It was agreed to include speed reducing measures on Lingfield Common Road on the Integrated Transport Schemes list for future funding.</p>	Closed	Area Highway Manager	<p>Added to the ITS list. COMPLETE</p> <p><i>Committee agreed to mark as open 1/3/19.</i></p> <p><i>Nov 2020 – Officer suggestion to mark as ‘closed’ as Local Committee are unable to action further.</i></p>

8	30 November 2018	Petition 1 – requesting a crossing on Burntwood Lane.	Closed	Area Highways Manager	<p>The measures required go beyond the budget of the local committee, however the request for a crossing would be added to the highways forward programme of the local transport strategy and will seek funding. COMPLETE</p> <p>Caterham on the Hill Parish Council has provided funding for a feasibility study into this scheme. The study completed and results provided to Parish Council and Divisional Member, other options are being discussed.</p>
9	21 June 2019	Petition – Request that Wheelers Lane be to be made one directional travel. The Committee agreed that Officers meet with the Parish Council, Local Councillors and the school to discuss options to move the matter forward and find a solution.	Closed	Area Highways Manager	<p>The county council have been successful in a CIL bid to Tandridge District Council for £360,000 to improve pedestrian safety and accessibility in Smallfield in the vicinity of Burstow School. This follows on from a petition to the Tandridge Local Committee following a collision resulting in serious injuries to a school child. The scheme has been developed following site visits by Surrey County Council engineers, police, and in consultation with the county council and district council members, Burstow School and Burstow Parish Council. The scheme consists of footway widening and enhanced crossing point outside the school, a point closure “no entry” into the eastern end of Wheelers Lane, and a new formal signalised or zebra crossing</p>

					on Redehall Road. The scheme will be designed in the current financial year with implementation to take place in the next financial year. The scheme will support the use of a new car park proposed just to the south of the village centre off Redehall Road being promoted by the Parish Council.
10	20 Sept 2019	<p>Public bridleway 29 Woldingham – Proposed partial width extinguishment.</p> <p>The committee approved the application to reduce the width of the bridleway.</p>	Closed	Countryside Access Officer	<p>An order was made on 25 September 2019 and advertised on 3 October 2019. One objection was received to the Order. The Order will be referred to the Secretary of State for determination, and an acknowledgement has been received. Based on current timescales, the order will be considered in 2021/2022.</p> <p>Information on public inquiries and written representation can be found on the SCC website.</p> <p>https://www.surreycc.gov.uk/land-planning-and-development/countryside/footpaths-byways-and-bridleways/rights-of-way-public-inquiries-hearings-and-written-representations</p>
11	6 Dec 2019	Installation of Parking Meters on Croydon Road, Caterham.	Open	Parking Team	Consultation ended on 17 Sept with no objections. Parking meters have been ordered and anticipated installation date is December 2020.

12	6 March 2020	Petition - Concern requesting improvements on the Pendell Road and Merstham Road Junction Bletchingley. The Local Committee agreed that the road safety engineering team would meet with the resident/petitioners on site to help understand the extent and nature of the problem. Following investigation a highway safety scheme will be developed for implementation within the next financial year.	Open	Road Safety Team	A scheme has been designed for the junction and is due to be installed this by March 2021. This will be funded from the council's central budget for addressing collision hotspots managed by the road safety engineering team.
13	6 March 2020	Bus Clearways - The Local Committee agreed to a bus stop clearway at Salmons Lane Green and at Church Road. Limpsfield Road Warlingham as it is important that buses are able to access stops to provide step free access and ensure passengers are able to safely board and alight, especially those with mobility issues, wheelchair users and those with push chairs.	Open	Passenger Transport	Lining to be carried out by the end of this financial year.
14	6 March 2020	On Street Parking Review 2020	Open	Parking team	Public Consultation closed on 15 Oct 2020. The parking team manager is now considering all the comments and/or objections that we received before, in consultation with the chairman/vice chairman of the local committee and the county councillor for each area, making the final decisions about which proposals will be implemented, with or without changes.

					Updates available https://www.surreycc.gov.uk/roads-and-transport/parking/local-news-and-updates/tandridge/tandridge-parking-review-2020
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Local Committee (Tandridge) - Forward Programme 2020/21

Details of future meetings			
<p>Dates for the Tandridge Local Committee 2020/2021: 5 March 2021</p> <p>The Committee meeting commences at 10.15am. This forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change. The Local Committee is asked to note and comment on the forward plan outlined in this report.</p>			
Topic	Purpose	Contact Officer	Proposed date
Decision Tracker	For information	Partnership Committee Officer	ALL
Local Committee Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL
Right of Way Godstone CP576	To consider a Right of Way application.	Countryside Access Officer.	March 2020
Highways Forward Programme 2021/22 – 2022-23	To consider the highways forward programme	Area Highways Manager	March 2020

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